

## Underground Petroleum Storage Systems (UPSS) Ceasing Use of UPSS Form

This form is the approved form for the purposes of notifying the Director that a UPSS has ceased use, as required by regulation 34 of the *Environmental Management and Pollution Control (Underground Petroleum Storage Systems) Regulations 2020*<sup>1</sup>.

\* = compulsory field

### Site information

\*Site name

\*Site Street Address

\*Suburb  \*Postcode

\*Telephone number

### **Location data**

If you have access to the internet, this information is available on the LIST using the instructions in the box below.

Property ID

Title reference/s (volume/folio)

Easting, Northing of underground storage system (GDA94)

Instructions to obtain Property ID, title reference and Easting and Northing information:

1. Go to [www.thelist.tas.gov.au](http://www.thelist.tas.gov.au)
2. Click on LISTmap
3. Click on **Basemaps** (grey tab top right of page ) Select "State Aerial Photo"
4. Click on **Layers** (blue tab top right of page ) and **Add Layer+**
5. Scroll down to **Land Parcel and Property** and click on **Cadastral**, then click on the + next to **Cadastral Parcels**, close **Manage Layer** box
6. In the Search Box next to Maps (centre of toolbar) type in Street Address and run the search
7. If a list appears, click on the relevant property
8. Zoom using scale on the left hand side
9. For Property ID/Title reference – click on the property that you want (the red pin) and the information will display in a box
10. For Eastings and Northings – click on green arrow in bottom left hand corner, select GDA 94 MGA Zone 55, hover the arrow over your estimation of the UPSS location and the Easting and Northing in GDA94 will be shown at the bottom left hand corner next to the green arrow.

### ***Infrastructure Owner***

*Name	<input type="text"/>
*Postal Address	<input type="text"/>
	<input type="text"/>
*Street Address	<input type="text"/>
	<input type="text"/>
*Phone Number	<input type="text"/>
*Email	<input type="text"/>

### ***Land Owner***

*Name	<input type="text"/>
*Postal Address	<input type="text"/>
	<input type="text"/>
*Street Address	<input type="text"/>
	<input type="text"/>
*Phone Number	<input type="text"/>
*Email	<input type="text"/>

## UPSS Information

\*Date UPSS last used

\*Number of UPSS that ceased use

\*Number of UPSS that remain in use

\*Are UPSS to be permanently or temporarily decommissioned?

Permanent Decommissioning   
  Temporary Decommissioning

What to do next	
<b>Permanent Decommissioning</b>	<p>The Decommissioned UPSS Form must be submitted within 6 months of ceasing use of the UPSS.</p> <p><b>Note:</b> responsibility for permanent decommissioning under the UPSS Regulations will remain with the infrastructure owner as stated on this form even if the site is sold.</p> <p>For further information see: <a href="https://epa.tas.gov.au/regulation/underground-fuel-tanks/decommissioning-storage-systems/decommissioning-storage-systems-that-were-in-use-on-or-after-31-march-2010">https://epa.tas.gov.au/regulation/underground-fuel-tanks/decommissioning-storage-systems/decommissioning-storage-systems-that-were-in-use-on-or-after-31-march-2010</a>.</p>
<b>Temporary Decommissioning</b>	<p>If fuel remains in a UPSS the infrastructure owner must ensure that cathodic protection is maintained (in accordance with regulation 9(4) of the UPSS Regulations) and loss monitoring and leak investigations occur in accordance with Part 3 of the UPSS Regulations.</p> <p>If the UPSS has not been returned to use within 12 months of the UPSS ceasing use, the UPSS must be permanently decommissioned.</p> <p><b>Note:</b> If the site is sold within 12 months of the UPSS ceasing use, the new infrastructure owner/landowner must either put the UPSS/s back in use or permanently decommission them.</p> <p>For further information see: <a href="https://epa.tas.gov.au/regulation/underground-fuel-tanks/decommissioning-storage-systems/temporary-decommissioning-of-storage-systems">https://epa.tas.gov.au/regulation/underground-fuel-tanks/decommissioning-storage-systems/temporary-decommissioning-of-storage-systems</a>.</p>

## **Submitting form**

I declare that the information I have given is true and correct to the best of my knowledge.

* Name of Infrastructure Owner	<input type="text"/>
* Signature	<input type="text"/>
* Date	<input type="text"/>
* Name of Landowner	<input type="text"/>
* Signature	<input type="text"/>
* Date	<input type="text"/>

Please ensure that all compulsory fields (\*) are completed before sending this form to:

EPA Tasmania  
Department of Primary Industries, Parks, Water and Environment  
GPO Box 1550  
HOBART TAS 7001

[contaminatedsites@epa.tas.gov.au](mailto:contaminatedsites@epa.tas.gov.au)

For additional information, contact the Contaminated Sites Unit of EPA Tasmania on (03) 6165 4599 or [contaminatedsites@epa.tas.gov.au](mailto:contaminatedsites@epa.tas.gov.au)

<sup>1</sup> Regulation 34 of the *Environmental Management and Pollution Control (Underground Petroleum Storage Systems) Regulations 2020* requires that an Infrastructure Owner of a storage system that has ceased use, must ensure that the Director is notified in the approved form within 2 months after the UPSS ceased use.

### **Privacy Statement**

Personal information is being collected from you for the purpose of enhancing the protection of the environment and will be used for the administration and implementation of the *Environmental Management and Pollution Control (Underground Petroleum Storage Systems) Regulations 2020*. The information may be used for other purposes permitted by the Regulations.

You are required to provide this information under regulation 34 of the *Environmental Management and Pollution Control (Underground Petroleum Storage System) Regulations 2020*. Failure to provide this information may result in penalties applying.

Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to other agencies and land use planning authorities, law enforcement agencies, courts and other organisations authorised to collect it.

Your basic personal information may be disclosed to other public sector bodies where necessary, for the efficient storage and use of the information.

Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request. You may be charged a fee for this service.