

## Underground Petroleum Storage Systems (UPSS) Decommissioned UPSS Form

This is the approved form for the purposes of notifying the Director that decommissioning of a UPSS has occurred, as required by regulation 36(2)(d)<sup>1</sup> and 38(2)(d)<sup>2</sup> of the *Environmental Management and Pollution Control (Underground Petroleum Storage Systems) Regulations 2020*.

**\* = compulsory field**

### Site information

*Site name	<input type="text"/>		
*Site Street Address	<input type="text"/>		
*Suburb	<input type="text"/>	*Postcode	<input type="text"/>
*Telephone number	<input type="text"/>		

### **Location data**

If you have access to the internet, this information is available on the LIST using the instructions in the box below.

Property ID	<input type="text"/>
Title reference/s (volume/folio)	<input type="text"/>
Easting, Northing of underground storage system (GDA94)	<input type="text"/>

Instructions to obtain Property ID, title reference and Easting and Northing information:

1. Go to [www.thelist.tas.gov.au](http://www.thelist.tas.gov.au)
2. Click on LISTmap
3. Click on **Basemaps** (grey tab top right of page ) click on "State Aerial Photo"
4. Click on **Layers** (blue tab top right of page ) and **Add Layer+**
5. Scroll down to **Land Parcel and Property** and click on **Cadastre**, then click on the + next to **Cadastral Parcels**, close **Manage Layer** box
6. In the Search Box next to Maps (centre of toolbar) type in Street Address and run the search
7. If a list appears, click on the relevant property
8. Zoom using scale on the left hand side
9. For Property ID/Title reference – click on the property that you want (the red pin) and the information will display in a box
10. For Eastings and Northings – click on green arrow in bottom left hand corner, select GDA 94 MGA Zone 55, hover the arrow over your estimation of the UPSS location and the Easting and Northing in GDA94 will be shown at the bottom left hand corner next to the green arrow.

### ***Infrastructure Owner***

*Name	<input type="text"/>
*Postal Address	<input type="text"/>
	<input type="text"/>
*Street Address	<input type="text"/>
	<input type="text"/>
*Phone Number	<input type="text"/>
Email	<input type="text"/>

### ***Landowner***

*Name	<input type="text"/>
*Postal Address	<input type="text"/>
	<input type="text"/>
*Street Address	<input type="text"/>
	<input type="text"/>
*Phone Number	<input type="text"/>
Email	<input type="text"/>

**UPSS Decommissioning/Removal information**

\*Date/s UPSS last used (where known)

\*Were active<sup>3</sup> UPSS temporarily decommissioned?  Yes  No

\*Date/s of UPSS removal/decommissioning on site

\*Were all UPSS on the site removed or decommissioned on site?  Yes  No  Unknown

\*Number of UPSS removed

\*Number of UPSS decommissioned on site

If a part of the storage system was decommissioned on site/not removed, please state why it was not possible to remove it<sup>4</sup>.

\*Were all storage systems removed and disposed of or decommissioned on site in accordance with AS4976<sup>5</sup>?  Yes  No

\*Was sampling conducted in accordance with UPSS2<sup>6</sup>?  Yes  No

\*Has the Decommissioning Assessment Report been written in accordance with UPSS1<sup>7</sup>?  Yes  No

**Decommissioning Assessment Report / Further Assessment Report Conclusions8**

\* Date Assessment Report received by Infrastructure Owner

\* Did the Assessment Report conclude that the contamination detected is likely to pose an unacceptable risk to a receptor<sup>9</sup>?

Yes  No  Unknown

If *Yes* then:

- Details of potentially affected receptor/s are:

- The Assessment Report must be forwarded to the Director EPA along with this form.

If *Unknown* then:

- Details of further assessment proposed are:

- This further assessment must be conducted, a Further Decommissioning Report prepared and a revised Decommissioned UPSS Form submitted to the Director EPA within 4 months of the original form being submitted (as required in regulation 38).

\* Are management measures proposed by the consultant to lower the risk to the receptor/s ?

Yes  No

If *Yes* then:

- The Assessment Report must be forwarded with this form.
- The management methods are:

\* Is remediation proposed?

Yes  No

If *Yes* then the Assessment Report must be forwarded with this form.

## **Consultant Statement**

I declare that I managed the environmental assessment and prepared the assessment report referred to in this form and that the information given in this form is true and correct to the best of my knowledge.

* Name	<input type="text"/>
*CEvP Site Contamination scheme certification number	<input type="text"/>
* Email address	<input type="text"/>
* Signature	<input type="text"/>
* Date	<input type="text"/>

## **Submitting form**

I declare that the information I have given is true and correct to the best of my knowledge.

* Name	<input type="text"/>
On behalf of (person/company if applicable)	<input type="text"/>
* Email address	<input type="text"/>
* Signature	<input type="text"/>
* Date	<input type="text"/>

Please ensure that all compulsory fields (\*) are completed before sending this form to:

EPA Tasmania  
Department of Primary Industries, Parks, Water and Environment  
GPO Box 1550  
HOBART TAS 7001

[contaminatedsites@epa.tas.gov.au](mailto:contaminatedsites@epa.tas.gov.au)

For additional information, contact the Contaminated Sites Unit of EPA Tasmania on (03) 6165 4599 or [contaminatedsites@epa.tas.gov.au](mailto:contaminatedsites@epa.tas.gov.au)

<sup>1</sup> Regulation 36(2)(d) of the *Environmental Management and Pollution Control (Underground Petroleum Storage Systems) Regulations 2020* requires the infrastructure owner to notify the Director, in the approved form, that decommissioning in accordance with regulation 36 has been completed.

<sup>2</sup> Regulation 38(2)(d) of the *Environmental Management and Pollution Control (Underground Petroleum Storage Systems) Regulations 2020* requires the infrastructure owner to notify the Director, in the approved form after receiving the Further Decommissioning Report.

<sup>3</sup> An active UPSS is a UPSS which was in use on 30 March 2010 or has been used since this date.

<sup>4</sup> Penalties apply if a storage system or part of storage system is decommissioned on site when it could have been removed without serious risk to the safety of people of adjacent infrastructure (see Regulations 36(2)(a)).

<sup>5</sup> Australian Standard 4976 – The removal and disposal of underground petroleum storage tanks.

<sup>6</sup> UPSS2 – EPA Tasmania – Technical Guideline – Underground Petroleum Storage Systems, Decommissioning Assessment – Sampling and Risk Assessment Requirements

<sup>7</sup> UPSS 1 - EPA Tasmania – Technical Guideline – Underground Petroleum Storage Systems: Decommissioning Assessment Report Requirements

<sup>8</sup> The conclusions in the assessment report must contain a statement relating to each of the questions on this form under “Decommissioning Assessment Report Conclusions”. If this is not the case then the report does not comply with the requirements of the UPSS1 and the report must be revised.

<sup>9</sup> This must include consideration of on- and off-site receptors and current and intended land uses and current and realistic uses of groundwater.

## **Privacy Statement**

Personal information is being collected from you for the purpose of enhancing the protection of the environment and will be used for the administration and implementation of the *Environmental Management and Pollution Control (Underground Petroleum Storage Systems) Regulations 2020*. The information may be used for other purposes permitted by the Regulations.

You are required to provide this information under regulation 36(2)(d) and 38(2)(d) of the *Environmental Management and Pollution Control (Underground Petroleum Storage System) Regulations 2020*. Failure to provide this information may result in penalties applying.

Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to other agencies and land use planning authorities, law enforcement agencies, courts and other organisations authorised to collect it.

Your basic personal information may be disclosed to other public sector bodies where necessary, for the efficient storage and use of the information.

Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request. You may be charged a fee for this service.