



Notification of a New or Replaced Storage System Form

The *Environmental Management and Pollution Control (Underground Petroleum Storage Systems) Regulations 2020* require that a landowner notify the Director, EPA in the approved form before a new UPSS is used for the first time.

This form is the approved form for the purposes of notifying the Director of a new UPSS (as required by regulation 10(3)(b)) and of a replaced UPSS (as required in regulation 11(6)(d)).

All fields denoted by an asterisk (*) must be completed for the form to be accepted.

UPSS Site Information

* Site name	
* Site Street Address	
* Suburb/Town	
* Postcode	
* Telephone Number	

Storage System Location data

If you have access to the internet, this information is available on the LIST using the instructions at the end of this form.

Property ID	
Title reference/s (volume/folio)	
Easting, Northing of underground storage system (GDA94 MGA55)	

Note:

- Location information is available on the LIST using the instructions at the end of this form.
- If there is more than 100m between UPSSs then please include coordinates for each UPSS.

Landowner Details

	Landowner #1	Landowner #2
*Name		
*Postal Address		
*Street Address		
*Phone Number		
*Email Address		

Additional landowners

UPSS information

* Type of activity conducted on site (please tick most relevant answer)

- Service Station Farm Light Industry
 Heavy Industry Commercial Domestic

Equipment

*Total number of new/replaced UPSS installed on site	
*Total number of UPSS that will be in use on the site	
*Do all new/replaced UPSS contain the mandatory equipment designed and installed in accordance with the requirements of AS 4897?	<input type="checkbox"/> Yes <input type="checkbox"/> No
*Have all new/replaced storage systems passed an equipment integrity test, conducted after completion of all installation work(s) including concreting and sealing?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Loss monitoring

*Which type of loss monitoring is being undertaken for the UPSS

- Statistical Inventory Reconciliation Analysis (SIRA) Manual Tank Gauging
 Interstitial Monitoring Other

If other, please state method:

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Handling of Replaced UPSS

* Were any UPSS installed in an area where an existing UPSS was removed? Yes No

If **'Yes'**, did scrutiny of the excavations detect any petroleum contamination (see Regulation 11(3) of the UPSS Regulations)? Yes No

If contamination is detected, then an infrastructure owner must notify the Director EPA and undertake an environmental site assessment (ESA) (see Regulation 11(4) of the UPSS Regulations).

If **'No'**, were all other UPSS which ceased to be used, decommissioned by an infrastructure owner in accordance with the UPSS Regulations? Further information is available at: [Ceasing Use and Decommissioning Storage Systems](#). Yes No

Landowner Declaration

This declaration must be made by the landowner. If the landowner is a company, partnership or trustee then the declaration may be signed by an authorised agent or representative. If you sign in this capacity then you are stating that you are duly authorised to make this declaration on behalf of the landowner. It is an offence to make a statement or provide information in this form knowing it to be false (section 43A of the *Environmental Management and Pollution Control Act 1994*).

I declare that the information I have given is true and correct to the best of my knowledge.

* Name	
* Authorized signatory of (person/company if applicable)	
* Email Address	
* Signature	
* Date	

Please ensure that all compulsory fields (*) are completed before sending this form to:

contaminatedsites@epa.tas.gov.au

Alternatively, post it to:

Environment Protection Authority
GPO Box 1550, Hobart TAS 7001

For additional information, contact the Contaminated Land and Regulatory Systems Section on (03) 6165 4599 or contaminatedsites@epa.tas.gov.au

Privacy Statement

Personal information is being collected from you for the purpose of enhancing the protection of the environment and will be used for the administration and implementation of the *Environmental Management and Pollution Control (Underground Petroleum Storage Systems) Regulations 2020*. The information may be used for other purposes permitted by the Regulations.

You are required to provide this information under regulation 10 and 11(6)(d) of the *Environmental Management and Pollution Control (Underground Petroleum Storage System) Regulations 2020*. Failure to provide this information may result in penalties applying.

Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to other agencies and land use planning authorities, law enforcement agencies, courts and other organisations authorised to collect it.

Your basic personal information may be disclosed to other public sector bodies where necessary, for the efficient storage and use of the information.

Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request. You may be charged a fee for this service.

Instructions to obtain Property ID, title reference and Easting and Northing information:

1. Go to www.thelist.tas.gov.au
2. Click on LISTmap
3. Click on **Basemaps** (Grey Tab top right of page) Click on “State Aerial Photo”
4. Click on **Layers** (Blue Tab top right of page) and **Add Layer+**
5. Scroll down to **Land Parcel and Property** and click on **Cadastral**, then click on the + next to **Cadastral Parcels**, close **Manage Layer** box
6. In the Search Box next to Maps (centre of toolbar) type in Street Address and run the search
7. If a list appears, click on the name of most relevant choice
8. Zoom using scale on the left hand side
9. For Property ID/Title reference – click on the property that you want (the red pin) and the information will displayed in a box
10. For Eastings and Northings – click on green arrow in bottom left hand corner, select GDA 94 MGA Zone 55, hover the arrow over your estimation of the UPSS location and the Easting and Northing in GDA94 will be shown at the bottom left hand corner next to the green arrow.