



This is the approved form for notifying the Director EPA that LNAPL¹ contamination has been detected as required under regulation 21(3)² of the *Environmental Management and Pollution Control (Underground Petroleum Storage Systems) Regulations 2020*.

All fields denoted by an asterisk (*) must be completed for the form to be accepted.

UPSS Site Information

* Site name	
* Site Street Address	
* Suburb/Town	
* Postcode	
* Telephone Number	
Property ID	
Title reference/s (volume/folio)	
Easting, Northing of underground storage system (GDA94 MGA55)	

Note:

- Location information is available on theLIST using the instructions at the end of this form.
- If there is more than 100m between UPSSs then please include coordinates for each UPSS.

If LNAPL detected on a site without a UPSS

Closest site with UPSS

* Site name	
* Site Street Address	
* Suburb/Town	
* Postcode	
* Telephone Number	
Property ID	
Title reference/s (volume/folio)	

Easting, Northing of underground storage system (GDA94 MGA55)	
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Notification by

* Name	
* Postal Address	
* Street Address	
* Phone Number	
* Email Address	
* Role (e.g., landowner, UPSS infrastructure owner, UPSS system operator, consultant, etc.)	

Date LNAPL detected

* Date LNAPL detected	
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Please supply the following with this form:

- Any environmental reports relating to the LNAPL.
- If no report is available:
 - A plan showing the location/s of the monitoring well/s where LNAPL was detected.
 - Analytical results and LNAPL thickness summary table (containing well number, sampling date, depth to groundwater and thickness of LNAPL).
- Loss monitoring/SIRA data for the previous twelve months.
- Any equipment integrity test data from the last five years. Note, it is expected that current equipment integrity test results be included in the Environmental Site Assessment as part of determining the source of the LNAPL.

What to do next

If you are an infrastructure owner, system operator or landowner

You must also notify all other infrastructure owners, system operators and landowners that LNAPL contamination has been detected.

If you are an infrastructure owner

You must ensure that:

1. an Environmental Site Assessment (ESA) is commenced within 15 days of you becoming aware of the LNAPL contamination;
2. the ESA is conducted in accordance with Part 5 of the UPSS Regulations;
3. the ESA is managed and the ESA report is prepared by an environmental consultant who holds site contamination specialist certification under the Certified Environmental Practitioner (CEnvP(SC)) Scheme;
4. you receive the ESA report within 4 months of the ESA commencing; and
5. you submit the ESA report to the Director within 7 days of it being received.

Note: Regulation 32(2) of the UPSS Regulations allows the Director to require an infrastructure owner, who provided an Environmental Site Assessment Report, to pay the whole or a part of the reasonable costs and expenses incurred by the Director, or a person nominated by the Director, in reviewing the report.

For further information regarding:

- engaging a contaminated site assessment consultant see: [Engaging a Contaminated Site Assessment Consultant](#)³
- general information relating to site assessments see: [Contaminated Land Assessment](#)⁴

Submitting form

If this form is being submitted on behalf of a company, partnership or trustee then the declaration may be signed by an authorised agent or representative. If you sign in this capacity then you are stating that you are duly authorised to make this declaration. It is an offence to make a statement or provide information in this form knowing it to be false (section 43A of the *Environmental Management and Pollution Control Act 1994*).

I declare that the information I have given is true and correct to the best of my knowledge.

* Name	
* Authorised signatory of (person/company if applicable)	
* Email Address	
* Signature	
* Date	

Please ensure that all compulsory fields (*) are completed before sending this form to:

contaminatedsites@epa.tas.gov.au

Alternatively, post it to:

Environment Protection Authority
GPO Box 1550, Hobart TAS 7001

For additional information, contact the Contaminated Land and Regulatory Systems Section on (03) 6165 4599 or contaminatedsites@epa.tas.gov.au

Privacy Statement

Personal information is being collected from you for the purpose of enhancing the protection of the environment and will be used for the administration and implementation of the *Environmental Management and Pollution Control (Underground Petroleum Storage Systems) Regulations 2020*. The information may be used for other purposes permitted by the Regulations.

You are required to provide this information under regulation 34 of the Environmental Management and Pollution Control (Underground Petroleum Storage System) Regulations 2020. Failure to provide this information may result in penalties applying.

Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to other agencies and land use planning authorities, law enforcement agencies, courts and other organisations authorised to collect it.

Your basic personal information may be disclosed to other public sector bodies where necessary, for the efficient storage and use of the information.

Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request. You may be charged a fee for this service.

Instructions to obtain Property ID, title reference and Easting and Northing information:

1. Go to www.thelist.tas.gov.au
2. Click on LISTmap
3. Click on **Basemaps** (Grey Tab top right of page) Click on “State Aerial Photo”
4. Click on **Layers** (Blue Tab top right of page) and **Add Layer+**
5. Scroll down to **Land Parcel and Property** and click on **Cadastral**, then click on the + next to **Cadastral Parcels**, close **Manage Layer** box
6. In the Search Box next to Maps (centre of toolbar) type in Street Address and run the search
7. If a list appears, click on the name of most relevant choice
8. Zoom using scale on the left hand side
9. For Property ID/Title reference – click on the property that you want (the red pin) and the information will displayed in a box
10. For Eastings and Northings – click on green arrow in bottom left hand corner, select GDA 94 MGA Zone 55, hover the arrow over your estimation of the UPSS location and the Easting and Northing in GDA94 will be shown at the bottom left hand corner next to the green arrow.

Notes

¹ LNAPL – light non-aqueous phase liquid (typically relates to petroleum fuel)

² Regulation 21(3) - If a relevant person, or a suitably qualified person, becomes aware that LNAPL contamination has been detected in a monitoring well, after the commencement of these regulations, the person must notify the Director, in the approved form, within 7 days after becoming so aware.

Penalty: Fine not exceeding 100 penalty units.

³ <https://epa.tas.gov.au/Pages/Engaging-a-Contaminated-Site-Assessment-Consultant.aspx>

⁴ <https://epa.tas.gov.au/Pages/Contaminated-Land-Assessment.aspx>